



**CO-OP STUDENT ADVERTISEMENT**  
**Mount Revelstoke and Glacier national parks**  
**Revelstoke, British Columbia**

**Job Title** – Cultural Resource Management Student/ Assistant

**Employer** – Parks Canada Agency - Parks Canada is the Federal Government Agency responsible for national parks, national historic sites and marine conservation areas from coast to coast to coast. Parks Canada protects and presents Canada's natural and cultural treasures for present and future generations of Canadians. Parks Canada is a world leader in natural and cultural conservation.

Our field unit protects and presents Mount Revelstoke National Park, Glacier National Park, and Rogers Pass National Historic Site.

**Number of positions** – 1 (see project description).

**Work Location** – Revelstoke and Rogers Pass National Historic Site, British Columbia.

**Education Requirements** – Completion of minimum one-year of post-secondary education, and returning to school.

**Specializations** – Anthropology, archaeology, Canadian history, geography and resource management. Other disciplines may be considered. Student must be part of a co-op or work practicum program at a recognized post-secondary institution. Preference will be given to archaeology students.

**Skill Requirements** –

1. Knowledge/interest in Canada's National Parks
2. Ability to work independently and in a team setting
3. Physically fit for hiking in mountainous terrain to access remote sites
4. Adaptable to working in rugged terrain with severe weather conditions
5. Familiar with GPS units and basic mapping
6. Effective interpersonal and communication skills
7. Intermediate computer skills (MS Word, MS Excel, Email, Google Earth)
8. Proficient with organization of paper and digital documents
9. Exercises sound judgment
10. Organized
11. Takes initiative and demonstrates self-direction with minimal supervision
12. Possession and maintenance of a valid (Class 5) driver's licence

**Hours per week** – 37.5 hours per week. Some evenings and/or weekends may be required.

**Hourly rate of pay** – \$17.92 per hour.

**Duration of employment** – 16 weeks (approx. September 25 – January 15).

**Language Requirements** – English essential.





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**Job Overview-** The position will support resource conservation, particularly **cultural resource management**. This position will involve field and office work in Mt Revelstoke and Glacier National Parks. Duties will include:

Fieldwork:

- Evaluating and updating condition of known cultural sites;
- Preliminary survey of within Mt.Revelstoke and Glacier National Park to detect sites of cultural significance;

Office work:

- Data entry for existing archaeological sites;
- Cataloguing of historic artefacts;
- Organization of historic, archival and resource documents;
- Preparing information to inform project management decisions and the Cultural Resource Impact Analysis (CRIA) process.
- Historical research

**Job Training-** The successful student will receive a well-rounded introduction to cultural and ecological integrity within Mount Revelstoke and Glacier National Parks as well as some exposure to the broader goals of cultural and ecological stewardship as it pertains to the broader Parks Canada mandate.

The student will receive training and support to further develop knowledge and skills:

- identifying cultural resources;
- documentation of cultural resources;
- using GPS;
- data management;
- managing artefacts.

Other training will include:

- working safely in bear country;
- radio communication;

Supervised experiential learning will occur in the areas of site identification, archival research, data management and report-writing.

Formal training will occur at the start of the position and will include:

- Workplace safety Canada Labour Code (on-line tutorial),
- An orientation to the public service, Parks Canada and Mount Revelstoke/Glacier National Parks mandate, cultural resource management introductory training, facilities and work location logistics.





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The students will also gain knowledge and skills through practical training, obtained directly from park specialists. Practical training will be delivered by means of job shadowing, mentoring, and coaching with the supervisor. Students can expect to assist parks staff with:

- Data management,
- Data collection using GPS and other scientific instruments,
- Environmental management,
- Wildlife management,
- Reporting

**Job Expectations:**

The student is expected to report to either Revelstoke Office or Rogers Pass prepared for fieldwork or office work. Plans change on a daily basis and the student must be adaptable. The students will be required to contribute to project reports, prepare a summary report, and present their results at the end of the work term.

**Conditions of Employment:**

- Obtain and maintain Reliability Status security clearance;
- Willingness to wear identifier clothing and personal safety equipment;
- Willingness to work shift work, weekends, holidays, overtime and in various weather conditions;
- Willingness to travel between various work sites and in inclement weather conditions.

**How to apply:**

Email application (resume, covering letter and references) quoting selection process number 2015-CAP-MRG-COOP-RM-025 by **September 10, 2015**.

**Human Resources :** [mrg.hr-rh@pc.gc.ca](mailto:mrg.hr-rh@pc.gc.ca)

**General inquiries – please contact Claire Sieber, Cultural Resource Management Advisor at 250-837-7271 or [claire.sieber@pc.gc.ca](mailto:claire.sieber@pc.gc.ca)**

Interviews for screened candidates are expected to be held in early September. A presentation or written test may be required. Housing and transportation will be the responsibility of the successful candidates. Accommodation can be arranged at Roger's Pass - rent is ~ \$300/month

**Note:** Parks Canada Agency considers applications from individuals who have legal status to work in Canada. Please indicate in your application the reason for which you are entitled to work in Canada: Canadian citizenship, permanent resident status, or work permit.





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Parks Canada is committed to the principles of diversity and employment equity under the Employment Equity Act, and strives to ensure that our workforce reflects the diverse nature of Canadian society. We encourage women, Aboriginal peoples, persons with disabilities and members of a visible minority group to self-identify in their cover letter.

The Public Service of Canada is committed to developing inclusive, barrier-free selection and appointment processes and work environments. If contacted in relation to this process, please advise the organization's representative of your need for accommodation measures which must be taken to enable you to be assessed in a fair and equitable manner.

In accordance with paragraph 8(2)(a) of the Privacy Act, information or material, whether provided directly by the candidate or otherwise obtained by the selection board, used during the selection process for the purpose of assessing a candidate may be used as part of the selection review and recourse processes. Such relevant information may be provided to third parties, such as other candidates or their representatives, who have a legitimate reason to be aware of that information.

*Version française disponible sur demande*



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